**COMMITTEE ON PROFESSIONAL MATTERS**

**Meeting Minutes**

**Meeting Date:** April 4, 2014

**Location:** Hawai'i Hall Room 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| KALLIANPUR, Kalpana | P | Stevens, Duane  (Vice-Chair) | P | Wieczorek, Anna | P | Ming-Bao Yue, LLL |  |
| Maynard,  Ashley (Chair) | P | Szymczak, Victoria  (Secretary) | E | Vincent, Doug  (SEC Liaison) | P |  |  |
| Moffett, Joel | E | Tallquist, Michelle | P |  |  |  |  |
| Mocz, Gabor | P | Tam, Elizabeth | E |  |  |  |  |
| Shoultz, Janice | E | Vargo, Stephen | E |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** | Chair Maynard | 3 pm |
| **MINUTES** | Approve February 21 minutes.  No quorum at Feb. 26 informational meeting. CPM informally discussed the CPM resolution. |  |
| **Announce- ments** | Doug Vincent: MFS has hired new research asst.  April 7-21: SEC election, 3 openings for 2014-2015.  Agenda items for MFS are due April 7, April 28. |  |
| **Issue 5.13:**  **Faculty hiring, tenure vs. non-tenure track hiring** | CPM should address number of tenure vs. non-tenure track hires: does UH Manoa have a plan? Decision-making for recruiting appears at a stand-still (e.g., Psychology Dept.). Manoa Institutional Research Office declined to provide data, analysis to CPM. Request BOR action: e.g., study, task force, etc. Request Manoa Chancellor to inform CPM/MFS on plans (5 years) for instructional personnel: hiring permanent tenure-track faculty, adjunct faculty (lecturers)?; how will decisions be made among disciplines, colleges/schools?; what happens to attrited positions and corresponding funds now? Sweep to UHM? Re-allocation? What is current practice and policy? | **Request a report from Manoa Chancellor by Aug. 1, 2014 / Maynard** |
| **New Business: Professional Matter within dept./college: internal review of grad program change** | Prof. Ming-Bao Yue, former director of the Chinese program in East Asian Languages, requested informal CPM advice on a professional situation. Apparently, the Dean's Office in LLL and the Department leadership had declined to make a timely decision in a graduate program modification request. CPM advised that she pursue the issue through the Graduate Division rather than through the LLL Dean. | **Chair Maynard to follow up with Professor Yue** |
| **Classified & Proprietary Research: proposed revision of BOR Chapter 12** | Key question is ability to publish results from restricted data. CORGE has primary responsibility. It appears that academic freedom to publish in a timely manner is maintained with the proposed revision. “No classified research at UH Manoa” is maintained as BOR policy. | **Communicate to SEC & CORGE / Vincent** |
| **ADJOURNMENT** |  | * 4:45 pm |

Respectfully submitted by Duane Stevens.

Approved on April 25, 2014 with 4 votes in favor of approval and 0 against. The number of people attending the meeting is greater than the vote count as two members arrived directly following the vote.